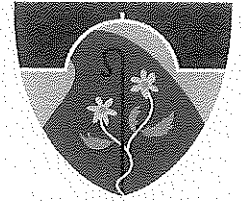


# HEAPEY PARISH COUNCIL



MEETING: Council Meeting, Tuesday 3 September 2024 commencing at 7.30 pm

VENUE: St Barnabas Church, Chapel Lane, Heapey

## A G E N D A

1. Apologies for Absence  
To receive apologies.
2. Disclosure of Interests  
Members are reminded of their responsibility to declare any personal or pecuniary interest in respect of matters contained in this agenda, or brought up at any point in this meeting, in accordance with the adopted Code of Conduct.
3. Minutes of the Meeting held on 23 July 2024  
To receive and approve minutes of meeting distributed to Councillors.
4. Public Participation  
The meeting will be adjourned.  
  
Members of the public may raise issues with the Council. No legal decisions may be taken.  
This session will be restricted to 10 minutes in total.
5. Planning Matters  
To consider planning matters and current applications.

Application	Proposed Development	Location
24/00586/FUL	Construction of sand paddock and erection of 6no. floodlights	Land and Buildings at Old Withnells Farm Trigg Lane
6. Financial Matters
  - i) To receive the finance update.
  - ii) To consider requests for payment made to the Council.
7. Standing Orders and Financial Regulations  
To carry out a review of Standing Orders and Financial Regulations.
8. Public Consultation on Statement of Community Involvement 2024  
To consider a response to a Chorley Council consultation.
9. Reports from Outside Bodies  
To receive reports from Members.
10. Date of Next Meeting  
To confirm the date of the next meeting.

*Alan Platt*

Clerk to the Council  
Published 27/08/2024

**1. Apologies for Absence****2. Disclosure of Interests**

Members are reminded of their responsibility to declare any personal or pecuniary interest in respect of matters contained in this agenda, or brought up at any point in this meeting, in accordance with the adopted Code of Conduct.

**3. Minutes of the Meeting held on 23 July 2024**

Minutes of meeting will be approved.

**4. Public Participation****5. Planning**

Other applications:

Application	Proposed Development	Location
24/00680/CLPUD	Application for a certificate of lawfulness for a single storey side extension and rear roof extension	Garwick Chapel Lane

Permissions:

Application	Proposed Development	Location
24/00551/FULHH	Proposed safety handrail following alterations to existing patio/retaining wall, including alteration to its width and depth (retrospective)	28 Kittiwake Road
24/00574/MNMA	Minor non-material amendment to planning permission 24/00329/FULHH (Garden room) to change the approved site layout plan and cross section drawing listed in condition 2	11 Kittiwake Road

Refusals: None

**6. Financial Matters**

- i) Councillors will receive the monitoring statement.
- ii) The requests for payment will be approved.

**7. Standing Orders and Financial Regulations**

Councillors will consider the adoption of the Local Government Association Model Standing Orders and Financial regulations. Copies of the relevant documentation will be emailed to Councillors in advance of the meeting and were provided to Councillors in attendance at the July meeting to study in advance of this agenda item.

There a number of items, particularly within the Financial Regulations, which will require confirmation by Councillors.

**8. Public Consultation on Statement of Community Involvement 2024**

A response to a Chorley Council consultation will be considered (details emailed to Councillors 19 August).

**9. Reports from Outside Bodies (for information only)**

Councillors will provide reports from any outside bodies attended as a representative of the parish council.

**10. Date of Next meeting**

5 November 2024.

**Forthcoming Events**

Meetings usually begin at 6:30pm at Chorley Town Hall. Confirmation will be sent as and when received.

Chorley Liaison - Wednesday 16 October 2024  
 Wednesday 22 January 2025  
 Wednesday 19 March 2025

Eastern Parishes Neighbourhood Area Meeting - Tuesday 27 May 2025